TERREBONNE PORT COMMISSION

**MINUTES**

**December 19, 2017**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Andrew Blanchard, Chris Erny, Steve Crispino, Dan Davis, and Charles Giglio

**Absent: Edward Rome and Greg Landry**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Stevie Smith – AllSouth, Dustin Malbrough – GIS, Chris Jeanice – GIS, Katie Deroche – Lori Leblanc, LLC**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION**
	1. **Steve Crispino, President, called the meeting to order. Chris Erny led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION**
	1. **None**
3. **APPROVAL OF MINUTES**
	1. **A motion by Chris Erny and seconded by Andrew Blanchard approved the minutes of the November 27, 2017 special meeting. No opposition. Motion passed.**
	2. **A motion by Chris Erny and seconded by Andrew Blanchard approved the 2018 Meeting Dates. No opposition. Motion passed.**
	3. **A motion by Chris Erny and seconded by Andrew Blanchard approved all officers remaining the same for the year 2018. No opposition. Motion approved.**
4. **FINANCIAL REPORT**
	1. **Reconciliation of finances was reviewed and approved for the month of November 2017 on a motion by Andrew Blanchard and seconded by Charles Giglio. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT**
	1. **Government Multi-Use Complex**
		1. **Port Office Space (DDG) – David Rabalais reported that the contract is complete, and the Port is waiting on the retainage invoice.**
		2. **CBP Expansion (DDG) – Port is still waiting on GSA.**
		3. **David Rabalais reported that the boat launch has been fixed.**
	2. **Other Port Projects**
		1. **HNC Maintenance Dredging and Deepening Study – David Rabalais reported that the study has made it to Washington. The Board watched the video and commented.**
		2. **Terrebonne Port Munson Slip North West Expansion-**
6. **Chris Jeanice with GIS gave a presentation.**
7. **A motion by Chris Erny and seconded by Dan Davis was made to approve the resolution authorizing the loan closing with Whitney Bank. Upon further discussion, a motion by Chris Erny and seconded by Dan Davis was made to table the resolution authorization. No opposition. Motion passed.**
	* 1. **Terrebonne Port Intracoastal Earhart Drive Upgrade – On hold.**
		2. **EDA Road Grant – David Rabalais reported that bids will be received in February.**
		3. **Performance Parking Lot Lease – the tenant wants to renew annually rather than by 5-year increments. A motion by Chris Erny and seconded by Dan Davis approved a year to year lease with no more than 3 one-year options. No opposition. Motion passed.**
8. **COMMITTEE REPORTS – None**
9. **COMMISSIONER’S COMMENTS – Chris Erny stated that it’s been a pleasure this year. Steve Crispino thanked everyone. Steve also wanted to be sure that the Colonel was thanked. David briefly spoke of local ports and funding.**
10. **STAFF REPORT – None**
11. **ADJOURNMENT**

 **There being no further business to come before the commission, a motion made for**

 **adjournment by Chris Erny and seconded by Andrew Blanchard. No opposition.**

 **Motion passed.**